



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Monday, June 10, 2024 @ 6 p.m.

**Southeastern Community College, 1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Final Acceptance of the Track and Soccer Practice Field Project - Bid Packages #2, #3, and #4
- 2.3 Presentation of Accounts Assigned to Collections/Write-Off
- 2.4 Fiscal Year 2025 College Operating Budget
- 2.5 FY 2025 Iowa Association of Community College Trustees Membership Dues and FY2025 Presidents' Assessment for Contract Lobbyist Services
- 2.6 Quality Faculty Plan Approval

3.0 Accountability

- 3.1 President's Report
- 3.2 Financial Report
- 3.3 Facilities Update

4.0 President's Contract

5.0 Future Meetings

IACCT Board Meetings-

- Wednesday, June 26, 2024 at 10 am – IACCT Board Meeting
- Wednesday, July 10-Thursday, July 11, 2024 – Annual Conference @Hawkeye CC

SCC Board of Trustees meetings:

- Monday, July 8, 2024, at 4:30 pm at Mt. Pleasant Center
- Monday, August 12, 2024 at 4:30 pm at the Fort Madison Center
- Monday, September 9, 2024 at 4:30 pm at the Keokuk Campus
- Monday, October 14, 2024 at 4:30 pm at the West Burlington Campus

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for
June 10, 2024 Regular Board Meeting

1. Approval of Minutes
 - May 13, 2024, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Brian Brown	I CART Lab Assistant – Keokuk – (0.50 FTE)	01/08/2024	05/31/2024	Personal.
Tebble Stearns	Evening Receptionist - Housekeeper – Mt. Pleasant Center	12/06/2021	06/15/2024	Personal.
Lori Stewart	PACE Career Navigator	12/06/2021	05/24/2024	Personal.
Chevis Thompson	Head Women’s Basketball Coach	08/21/2023	05/17/2024	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Lauren Bogle (Replacement)	Head Women’s Basketball Coach	May 28, 2024 – June 30, 2024	\$3,692.31 (\$40,000.00 annual)
Lauren Bogle (Replacement)	Head Women’s Basketball Coach	July 1, 2024 – June 30, 2025	\$40,000.00 (\$40,000.00 annual)
Derreck Calkins (Replacement)	Interim Dean of Career Technical Education and Workforce Development	May 15, 2024 – June 30, 2024	\$10,788.46 (\$85,000.00 annual)
Jackie Doubet	Library – Bookstore Assistant - Keokuk	July 1, 2024 – June 30, 2025	\$38,440.08 (\$38,440.08 annual)
Amanda Estey (Replacement)	Vice President of Academic Affairs	June 10, 2024 – June 30, 2024	\$7,500.00 (\$130,000.00 annual)
Rachel Hill (Replacement)	Instructor – Nursing – ADN Track - Keokuk	August 14, 2024 – August 12, 2025	\$64,100.00 (\$64,100.00 annual)
Deneen Holley (Replacement)	Administrative Assistant – Financial Aid – Level 7 - WB	May 21, 2024 – June 30, 2024	\$3,549.60 (\$31,824.00 annual)

Deneen Holley (Replacement)	Administrative Assistant – Financial Aid – Level 7 - WB	July 1, 2024 – June 30, 2025	\$31946.00 (\$31,824.00 annual)
Madison Kaalberg (Replacement)	Assistant Women’s Softball Coach/Student Life & Recreation Assistant	July 1, 2024 – June 30, 2025	\$36,000.00 (\$36,000.00 annual)
Susan McElhinney- Barron (Replacement)	Financial Aid Officer	June 10, 2024 – June 30, 2024	\$2,423.08 (\$42,000.00 annual)
Susan McElhinney- Barron (Replacement)	Financial Aid Officer	July 1, 2024 – June 30, 2025	\$42,000.00 (\$42,000.00 annual)
Nicole Morris (Replacement)	Bookstore Sales Assistant – Level 4- WB	June 3, 2024 – June 30, 2024	\$2,224.00 (\$28,912.00 annual)
Nicole Morris (Replacement)	Bookstore Sales Assistant – Level 4- WB	July 1, 2024 – June 30, 2025	\$29,023.20 (\$29,023.00 annual)
Sarah Schwerin (Replacement)	CBIZ - Program Developer/Training Coordinator	May 28, 2024 – June 30, 2024	\$4,615.38 (\$50,000.00 annual)
Sarah Schwerin (Replacement)	CBIZ - Program Developer/Training Coordinator	July 1, 2024 – June 30, 2025	\$50,000.00 (\$50,000.00 annual)

- a. Professional Services
- b. Corrections

2024-2025
Professional Services Contracts
Presented to the Board on June 10, 2024

Angie Mickelson (inadvertently deleted from May 13 board list)

2024-2025
Corrections Contracts
Presented to the Board on June 10, 2024

Cullen Hartley – ISP

Sara Mills – ISP

Shawn Hopper – MPCF & ISP

Jolene Cox – MPCF

Monica King – MPCF

Sarah Raymond – MPCF

Deanna Stuecker - MPCF